

*Fox Cities
Amateur
Radio Club
W9ZL*

Bylaws

Original May, 1987 Last Revision May, 1999

**FOX CITIES AMATEUR RADIO CLUB
BYLAWS
(REVISION of the May 1987 BYLAWS)**

(The Fox Cities Amateur Radio Club was established on October 21, 1985. The Neenaha-Menasha Amateur Radio Club membership voted on this date to CHANGE THE NAME of the club and to revise the BYLAWS to better represent the Amateur Radio Community of this local area.)

ORGANIZATION AND PURPOSE

- A. THE NAME OF THE ORGANIZATION SHALL BE "FOX CITIES AMATEUR RADIO CLUB".**
- B. IT SHALL NOT BE INCORPORATED.**
- C. THE PURPOSE OF THE CLUB SHALL BE:**
 - (1) TO PROMOTE GOOD OPERATING PROCEDURES, EXPERIMENTATION AND ACTIVITIES ON ALL AMATEUR RADIO BANDS, AND**
 - (2) TO PROMOTE AND ENHANCE AMATEUR RADIO AS A HOBBY.**
- D. THE CLUB SHALL OPERATE AS A NONPROFIT ORGANIZATION AND RAISE FUNDS ONLY FOR THE NECESSITIES OF CLUB PROMOTION AND ENHANCEMENT.**

ARTICLE I (MEMBERSHIP)

SECTION 1: ELIGIBILITY. ALL PERSONS INTERESTED IN AMATEUR RADIO SHALL BE ELIGIBLE FOR MEMBERSHIP.

SECTION 2: CLASSES OF MEMBERSHIP. THE MEMBERSHIP OF THE CLUB SHALL BE DIVIDED AS FOLLOWS: FULL, ASSOCIATE, HONORARY, FAMILY, STUDENT, AND RETIRED.

FULL MEMBERSHIP: SHALL HAVE VOTING PRIVILEGES AND SHALL BE RESTRICTED TO CURRENTLY LICENSED AMATEUR RADIO OPERATORS. ONE FULL MEMBERSHIP IS NECESSARY FOR FAMILY MEMBERS TO QUALIFY FOR FAMILY MEMBERSHIP.

ASSOCIATE MEMBERSHIP: THE NON LICENSED EQUIVALENT OF FULL MEMBERSHIP. SHALL HAVE ALL OF THE MEMBERSHIP PRIVILEGES WITH THE EXCEPTION OF VOTING. THIS CATEGORY OF MEMBERSHIP IS MEANT TO ENCOURAGE THE INVOLVEMENT OF NON LICENSED PERSONS IN CLUB ACTIVITIES.

HONORARY MEMBERSHIP: IS GRANTED ONLY BY A VOTE OF THE MEMBERSHIP. IF LICENSED, SHALL HAVE FULL VOTING PRIVILEGES.

FAMILY MEMBERSHIP: IS EXTENDED TO INCLUDE FAMILIES AS PART OF THE FOX CITIES AMATEUR RADIO CLUB'S EFFORT TO HAVE FAMILY INVOLVEMENT. IF LICENSED, THE FAMILY MEMBER SHALL HAVE FULL VOTING PRIVILEGES.

STUDENT MEMBERSHIP: IS EXTENDED TO AN INDIVIDUAL WHO IS A FULL-TIME STUDENT. IF LICENSED THE MEMBER SHALL HAVE FULL VOTING PRIVILEGES.

RETIRED MEMBERSHIP: IS FOR INDIVIDUALS WHO HAVE REACHED AGE 62 AND ARE FULLY RETIRED OR ARE YOUNGER THAN AGE 62 BUT FULLY RETIRED. IF LICENSED, THE MEMBER SHALL HAVE FULL VOTING PRIVILEGES.

SECTION 3: APPLICATION FOR MEMBERSHIP. AN APPLICATION FORM SUPPLIED BY THE CLUB MEMBERSHIP COORDINATOR SHALL BE FILLED OUT BY THE APPLICANT. IT SHALL STATE THE APPLICANT'S NAME, TELEPHONE NUMBER, AND OTHER SUCH INFORMATION DEEMED NECESSARY BY THE BOARD OF DIRECTORS. THE APPLICANT MUST PROVIDE PROOF OF HIS OR HER AMATEUR RADIO LICENSE TO THE MEMBERSHIP COORDINATOR FOR FULL MEMBERSHIP. THE APPLICANT WILL BECOME A MEMBER AFTER FULL PAYMENT OF DUES TO THE CLUB TREASURER.

SECTION 4: TERMINATION OF MEMBERSHIP: MEMBERSHIP SHALL BE TERMINATED BY DEATH, VOLUNTARY WITHDRAWAL, REMOVAL FROM THE CLUB BY VOTE OR NON PAYMENT OF DUES. THEREAFTER, ALL RIGHTS OF A MEMBER IN THE CLUB OR IN ITS PROPERTY SHALL CEASE. NO MEMBER MAY TRANSFER HIS OR HER MEMBERSHIP OR ANY OTHER RIGHTS ARISING THEREFROM.

SECTION 5: CHARTER MEMBERSHIP. CHARTER MEMBERSHIP IS HEREBY GRANTED TO THE FOLLOWING MEMBERS IN GOOD STANDING ON THE DATE OF ACCEPTANCE AND ESTABLISHMENT OF THE FOX CITIES AMATEUR RADIO CLUB, OCTOBER 21, 1985. THEIR NAMES SHALL CONTINUE TO BE INCLUDED IN THESE BYLAWS TO RECOGNIZE THEIR DEDICATION TO THE AMATEUR RADIO COMMUNITY OF THIS LOCAL AREA. CHARTER MEMBERS SHALL NEVER BE DENIED MEMBERSHIP IN THIS CLUB, AND SECTION 5 OF ARTICLE 1 OF THESE BYLAWS SHALL NOT BE AMENDED, REPEALED, OR REMOVED.

**FOX CITIES AMATEUR RADIO CLUB
CHARTER MEMBERS**

BAKER, DON NB9J
BANKS, GARY N9ER
BIEGLOW, JACK KA9JOL
BORREE, BOB WD9CYX
CLUSEN, JERRY N9AYN
DE GROOT, DAN N9DCW
FLENZ, MIKE WB9ANR
HOYER, ROY WB9QKW
KIMBAL, DAVE KA9NNI
KOSIOREK, RICK N9ALF
MEAD, MAURY W9FBC
MICHEL, JOAN WD9YDT
O'KANE, BILL WD9HLN
PICKETT, BRUCE K9VSY
RONK, BOB KB9IE
SCHREIBER, KATHY KA9JDV
SHEETZ, JIM K9OQO
THORNE, BOB K9DAF
THORNE, TONY KA9HYD
VAN RYZIN, GARY KB9XG
VAN DER BURGT, JAY KA9MSR
WEYENBERG, MARK WB9CQG
YOST, DONALD WD9GOR

BALLINGER, RALPH N9ECS
BAYER, DAN WB9QFX
BOLAND, DAVID W9NWX
BORREE, HELLEN WD9CYW
CROY, GEORGE W9MDP
FAFNIS, RON WD9DFH
HEWITT, VIRGINIA N9CSG
KEATING, GARY ND9Z
KIRSLING, DAVE KD9GM
LOEHNING, DICK N9ACP
MICHEL, MARK W9QP
NEILING, TOM KA9QKD
PARDEE, LESTER KA9MMP
ROLL, DICK W9TA
SALER, JAMES NK9D
SCHREIBER, RON KA9JDU
SEIBERS, LARRY KD9IA
THORNE, KAREN WB9ZNA
VAN DYN HOVEN, GUS N9GXR
VAN DER BURGT, ADE K9DHR
WEINGARTNER, AL KA9RKV
WICKERT, KEITH W9DKY
ZUIKER, PAUL KA9GOU

ARTICLE II (MEETINGS OF MEMBERS)

SECTION 1: REGULAR MEETINGS. REGULAR MEETINGS OF THE MEMBERSHIP SHALL BE HELD THE THIRD MONDAY OF THE MONTH, AT A LOCATION DESIGNATED BY THE BOARD OF DIRECTORS. DATE AND LOCATION MAY BE CHANGED BY THE BOARD OF DIRECTORS WITH ADVANCE NOTICE TO THE MEMBERSHIP. THE REGULAR MEETINGS AND/OR CHANGES SHALL BE ANNOUNCED IN THE CLUB NEWSLETTER.

SECTION 2: ANNUAL MEETING. AN ANNUAL MEETING FOR THE PURPOSE OF ELECTION OF DIRECTORS, TO RECEIVE REPORTS OF COMMITTEES ON ACTIVITIES AND FINANCES, AND TO TRANSACT NECESSARY CLUB BUSINESS SHALL BE HELD DURING THE MONTH OF MAY AT A PLACE DESIGNATED BY THE BOARD OF DIRECTORS EACH YEAR.

SECTION 3: SPECIAL MEETINGS. SPECIAL MEETINGS OF THE MEMBERS MAY BE CALLED BY THE PRESIDENT OR THE BOARD OF DIRECTORS AND SHALL ALWAYS BE CALLED BY THE PRESIDENT UPON THE WRITTEN REQUEST OF TEN MEMBERS OF THE CLUB ENTITLED TO VOTE AT SUCH SPECIAL MEETINGS.

SECTION 4: QUORUM. AT ANY AND ALL MEETINGS OF THE CLUB, 25 PERCENT OF THE VOTING MEMBERSHIP SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF BUSINESS. WHENEVER A QUORUM IS NOT PRESENT, THE PRESIDENT OR OTHER PRESIDING OFFICER MAY ADJOURN THE MEETING TO A FUTURE DATE WITHOUT FURTHER NOTICE. A MAJORITY OF THE VOTES ENTITLED TO BE CAST BY THE MEMBERS PRESENT AT A MEETING AT WHICH A QUORUM IS PRESENT SHALL BE NECESSARY FOR THE ADOPTION OF ANY MATTER VOTED UPON BY THE MEMBERS.

ARTICLE III (BOARD OF DIRECTORS)

- SECTION 1: THE AFFAIRS OF THE CLUB SHALL BE MANAGED BY A BOARD OF DIRECTORS CONSISTING OF EIGHT OFFICERS: A PRESIDENT, A VICE-PRESIDENT, A SECRETARY, A MEMBERSHIP COORDINATOR, AND THREE MEMBERS-AT-LARGE. ALL DIRECTORS SHALL HOLD A CURRENT AMATEUR RADIO LICENSE, BE A VOTING MEMBER OF THE CLUB IN GOOD STANDING, AND SHALL SERVE WITHOUT COMPENSATION.**
- SECTION 2: ELECTION OF DIRECTORS. A LIST OF PROSPECTIVE DIRECTORS SHALL BE SUBMITTED TO THE MEMBERSHIP IN THE MONTH OF APRIL BY A NOMINATING COMMITTEE OR BY THE BOARD OF DIRECTORS. THE LIST WILL BE VOTED UPON DURING THE MONTH OF MAY BY THE MEMBERSHIP. THE NEW BOARD OF DIRECTORS SHALL ASSUME OFFICE AT THE END OF THE MAY MEETING. THE BOARD OF DIRECTORS SHALL BE ELECTED FOR A TERM OF TWO YEARS. THEIR TERMS OF OFFICE SHALL BE STAGGERED, WITH THE PRESIDENT, SECRETARY, AND MEMBERSHIP COORDINATOR BEING ELECTED ONE YEAR AND THE VICE-PRESIDENT AND TREASURER BEING ELECTED IN THE FOLLOWING YEAR. THE OFFICERS ELECTED EACH YEAR SHALL BE ELECTED BY A MAJORITY VOTE OF THE MEMBERS PRESENT, AND SUBSEQUENT BALLOTS SHALL BE CAST UNTIL A SUFFICIENT NUMBER OF DIRECTORS ARE ELECTED.**
- SECTION 3: APPOINTMENTS. THE BOARD OF DIRECTORS SHALL HAVE THE APPOINTMENT POWER TO FILL UNEXPIRED TERMS OF DIRECTORS. A TWO-THIRDS VOTE OF THE BOARD SHALL BE REQUIRED TO FILL THE UNEXPIRED TERM OF A DIRECTOR.**
- SECTION 4: POWERS. THE BOARD OF DIRECTORS SHALL HAVE THE POWER TO SUGGEST CHANGES IN THE BYLAWS. BYLAWS MAY BE ADOPTED, AMMENDED OR REPEALED ONLY BY THE AFFIRMATIVE VOTE OF TWO-THIRDS OF THE MEMBERSHIP PRESENT AT A MEETING. SEE ARTICLE II, SECTION 4 (QUORUM).**
- SECTION 5: MEETINGS. THE DIRECTORS SHALL HOLD A BOARD OF DIRECTORS MEETING AT LEAST EVERY OTHER MONTH DURING A FISCAL YEAR (MAY 1ST THROUGH APRIL 30TH). SPECIAL MEETINGS OF THE BOARD OF DIRECTORS MAY BE HELD AT ANYTIME UPON THE CALL OF THE PRESIDENT, VICE-PRESIDENT, OR ANY THREE DIRECTORS.**
- SECTION 6: IN ADDITION TO THE PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER, AND MEMBERSHIP COORDINATOR, THREE ADDITIONAL MEMBERS-AT-LARGE WILL BE PART OF THE BOARD OF DIRECTORS. THEY WILL BE ELECTED AT THE ANNUAL MEETING AND WILL SERVE FOR A TERM OF ONE YEAR. THEY WILL ATTEND THE SCHEDULED BOARD OF DIRECTORS MEETINGS AND WILL BE VOTING MEMBERS.**

ARTICLE IV (DUES)

SECTION 1: DUES. REGULAR ANNUAL DUES OF EACH MEMBER SHALL BE AS FOLLOWS:

<u>FULL MEMBERSHIP:</u>	<u>\$15.00 PER YEAR - LICENSED MEMBER (ONE REQUIRED PER FAMILY)</u>
<u>ASSOCIATE MEMBERSHIP:</u>	<u>\$15.00 PER YEAR</u>
<u>HONORARY MEMBERSHIP:</u>	<u>NO CHARGE AND ALL PRIVILEGES</u>
<u>FAMILY MEMBERSHIP:</u>	<u>\$5.00 PER YEAR FOR EACH ADDITIONAL FAMILY MEMBER RESIDING AT THE SAME ADDRESS</u>
<u>STUDENT MEMBERSHIP:</u>	<u>\$10.00 PER YEAR (FULL TIME STUDENT)</u>
<u>RETIRED MEMBERSHIP:</u>	<u>\$10.00 PER YEAR</u>

DUES SHALL BE USED FOR THE PURPOSE OF PROVIDING FUNDS FOR CURRENT EXPENSES. DUES ARE DUE AND PAYABLE ON THE MONTH OF INITIAL MEMBERSHIP EACH YEAR. NONPAYMENT OF DUES OR ASSESSMENTS SHALL BE CAUSE FOR REMOVAL FROM MEMBERSHIP WITHIN THE DESCRETION OF THE BOARD OF DIRECTORS. RENEWAL REMINDERS ARE NOT PROVIDED.

SEE ARTICLE I (MEMBERSHIP) FOR ADDITIONAL DUES INFORMATION.

SECTION 2: INDEBTEDNESS. THE CLUB SHALL NOT OBLIGATE ITSELF TO ANY FINANCIAL INDEBTEDNESS.

SECTION 3: DUES STRUCTURE. THE CLUB MAY CHANGE THE DUES STRUCTURE AT ANY TIME DURING THE YEAR IF SO NEEDED TO SUPPORT THE CLUB.

ARTICLE V (OFFICERS)

SECTION 1: PRESIDENT. THE PRESIDENT SHALL PRESIDE AT ALL MEETINGS OF THE MEMBERS AND BOARD OF DIRECTORS AND CONDUCT THE SAME ACCORDING TO THE BYLAWS. HE OR SHE MAY SET UP VARIOUS COMMITTEES SUCH AS TVI/RFI, PUBLICITY, NOMINATING, ETC..

SECTION 2: VICE-PRESIDENT. THE VICE-PRESIDENT SHALL ASSUME ALL THE DUTIES OF THE PRESIDENT IN THE ABSENCE OF THE LATTER. HE OR SHE SHALL ALSO ASSUME THE DUTIES OF STATION MANAGER AND BE CUSTODIAN OF ALL CLUB PROPERTY AND MAINTAIN AN INVENTORY THEREOF. IT IS HIS OR HER DUTY TO MAINTAIN THE INTEGRITY OF THE CLUB LICENSE AND NOT ALLOW IT TO LAPSE. HE OR SHE WILL COORDINATE ALL CLUB NON EMERGENCY COMMUNICATIONS, SUCH AS REQUESTS FOR PARADES, WALK-A-THONS, ETC..

SECTION 3: SECRETARY. THE SECRETARY SHALL KEEP A RECORD OF ALL PROCEEDINGS OF ALL MEETINGS OF THE MEMBERS. THE SECRETARY SHALL READ COMMUNICATIONS THAT ARE RECEIVED. THE SECRETARY SHALL PUBLISH AND EDIT THE CLUB NEWSLETTER AND MAIL SAID NEWSLETTER EACH MONTH TO THE MEMBERSHIP. THE SECRETARY SHALL, AT THE EXPIRATION OF HIS OR HER TERM OF OFFICE, TURN OVER ALL BOOKS AND/OR RECORDS OF THE CLUB TO THE NEW SECRETARY.

SECTION 4: TREASURER. THE TREASURER SHALL KEEP ACCURATE AND COMPLETE RECORDS OF RECEIPTS AND DISBURSEMENTS OF THE CLUB MONIES. HE OR SHE SHALL NOT PAY BILLS OR MAKE EXPENDITURES WITHOUT PROPER AUTHORIZATION BY A VOTE BY THE BOARD OF DIRECTORS OR BY A VOTE OF THE MEMBERSHIP. HE OR SHE SHALL DOCUMENT ACCOUNT ACTIVITY IN A FINANCIAL REPORT AT MONTHLY MEETINGS. HE OR SHE SHALL SUBMIT A FISCAL YEAR SUMMARY (WITH FOUR PRIOR YEARS SUMMARIES) TO A FINANCIAL REVIEW COMMITTEE FOR AUDIT AND REPORTING TO THE MEMBERSHIP AT THE MAY MEETING. UPON EXPIRATION OF THE TERM OF OFFICE, THE TREASURER SHALL RELINQUISH ALL CHECKBOOKS, RECORDS AND THE LIKE TO HIS OR HER SUCCESSOR.

SECTION 5: MEMBERSHIP COORDINATOR. THE MEMBERSHIP COORDINATOR SHALL MAINTAIN A CURRENT LISTING OF ALL MEMBERS OF THE CLUB. HE OR SHE SHALL DISTRIBUTE AND RECEIVE ALL OF THE CLUB MEMBERSHIP APPLICATIONS. HE OR SHE WILL PROVIDE THE CLUB SECRETARY WITH A MEMBERSHIP ROSTER FOR PUBLICATION IN THE CLUB NEWSLETTER AT LEAST EVERY OTHER MONTH. HE OR SHE WILL PROVIDE THE TREASURER WITH AN ACCURATE AND UPDATED LIST OF THE MEMBERSHIP (MONTHLY) IN AN EFFORT TO AID THE TREASURER IN HIS OR HER DUTIES. HE OR SHE WILL DO EVERYTHING POSSIBLE TO ENCOURAGE MEMBERSHIP TO THIS CLUB.

SECTION 6: IN THE SPIRIT OF THE CLUB'S PURPOSE, THE DON BAKER MEMORIAL (HAM OF THE YEAR) AWARD SHALL BE PRESENTED AT THE ANNUAL DINNER AND AWARDS BANQUET. AT THE DECEMBER MEETING, NOMINATIONS OF CLUB MEMBERS FOR THIS AWARD SHALL BE ACCEPTED. SELECTION OF THE RECIPIENT SHALL BE MADE BY A COMMITTEE OF PAST HAM OF THE YEAR WINNERS AND ONE OTHER PERSON (ALL CLUB MEMBERS) SELECTED BY THE BOARD OF DIRECTORS. THIS AWARD MAY BE RECEIVED ONCE PER MEMBER.

SECTION 7: A MEMBERSHIP VOTE SHALL BE TAKEN AT THE DECEMBER MEETING TO DECIDE TO DECIDE WHETHER THE CLUB WILL SPONSOR A HAMFEST. IF THE VOTE IS AFFIRMATIVE, A HAMFEST CHAIRPERSON WILL BE ELECTED.

HAMFEST CHAIRPERSON: THE HAMFEST CHAIRPERSON SHALL BE ELECTED BY THE GENERAL MEMBERSHIP AT THE DECEMBER MEETING. THE CHAIRPERSON SHALL ASSEMBLE THE HAMFEST COMMITTEE FOR THE FOLLOWING YEAR, AND SHALL ASSUME THE PRIMARY RESPONSIBILITY OF SETTING UP AND RUNNING THE HAMFEST. THE CHAIRPERSON SHALL MAKE SURE THAT A SUITABLE HALL IS RENTED, TICKETS ARE PRINTED, AND A RAFFLE PERMIT IS OBTAINED, AS WELL AS HANDLING ALL OTHER DETAILS OF THE HAMFEST. COMPLETE FINANCIAL RECORDS SHALL BE MAINTAINED AND FORWARDED TO THE BOARD OF DIRECTORS, WHICH WILL PRESENT THEM TO THE GENERAL MEMBERSHIP AT A CLUB MEETING NO LATER THAN TWO MONTHS FOLLOWING THE HAMFEST. THE TERM OF THE HAMFEST CHAIRPERSON SHALL BE FOR ONE YEAR. THE CHAIRPERSON MAY SEEK SUCCESSIVE TERMS.

BYLAWS (FCARC) REVISION MAY 1999

----- NO ADDITIONAL BYLAWS BEYOND THIS POINT -----