

Fox Cities  
Amateur  
Radio Club

W9ZL

Bylaws

ORIG. MAY. 1987  
LAST REV. MAY. 1995

FOX CITIES AMATEUR RADIO CLUB  
BYLAWS  
(Revision of the May 1987 BYLAWS)  
MAY 16, 1995

(The Fox Cities Amateur Radio Club was established on October 21, 1985. The Neenah-Menasha Amateur Radio Club membership voted on the date to CHANGE THE NAME of the club and to revise the BYLAWS to better represent the Amateur Radio Community of this local area).

ORGANIZATION AND PURPOSE

- A. THE NAME OF THE ORGANIZATION SHALL BE "FOX CITIES AMATEUR RADIO CLUB".
- B. IT SHALL NOT BE INCORPORATED.
- C. THE PURPOSE OF THE CLUB SHALL BE: (1) TO PROMOTE GOOD OPERATING PROCEDURES, EXPERIMENTATION AND ACTIVITIES ON ALL AMATEUR RADIO BANDS, AND (2) TO PROMOTE AND ENHANCE AMATEUR RADIO AS A HOBBY.
- D. THE CLUB SHALL OPERATE AS A NONPROFIT ORGANIZATION AND RAISE FUNDS ONLY FOR THE NECESSITIES OF CLUB PROMOTION AND ENHANCEMENT.

ARTICLE I (MEMBERSHIP)

SECTION 1: ELIGIBILITY. ALL PERSONS INTERESTED IN AMATEUR RADIO SHALL BE ELIGIBLE FOR MEMBERSHIP.

SECTION 2: CLASSES OF MEMBERSHIP. THE MEMBERSHIP OF THE CLUB SHALL BE DIVIDED AS FOLLOWS: FULL, ASSOCIATE, HONORARY, FAMILY, STUDENT, AND RETIRED.

FULL MEMBERSHIP: SHALL HAVE VOTING PRIVILEGES AND SHALL BE RESTRICTED TO CURRENTLY LICENSED AMATEUR RADIO OPERATORS. ONE FULL MEMBERSHIP IS NECESSARY IN ORDER THAT FAMILY MEMBERS QUALIFY FOR FAMILY MEMBERSHIP.

ASSOCIATE MEMBERSHIP: THIS IS THE NON-LICENSED EQUIVALENT OF FULL MEMBERSHIP. SHALL HAVE ALL OF THE MEMBERSHIP PRIVILEGES WITH THE EXCEPTION OF VOTING. THIS CATAGORY OF MEMBERSHIP IS MEANT TO ENCOURAGE THE INVOLVEMENT OF NON-LICENSED PERSONS IN CLUB ACTIVITIES.

HONORARY MEMBERSHIP: IS GRANTED ONLY BY A VOTE OF THE MEMBERSHIP. IF LICENSED, HAS FULL VOTING PRIVILEGES.

FAMILY MEMBERSHIP: IS EXTENDED TO INCLUDE FAMILIES AS PART OF THE FOX CITIES AMATEUR RADIO CLUB'S EFFORT TO HAVE FAMILY INVOLVEMENT. IF LICENSED THE FAMILY MEMBER HAS FULL VOTING PRIVILEGES.

STUDENT MEMBERSHIP: IS EXTENDED TO AN INDIVIDUAL WHO IS A FULL TIME STUDENT. IF LICENSED THE MEMBER HAS FULL VOTING PRIVILEGES.

RETIRED MEMBERSHIP: IS FOR INDIVIDUALS WHO HAVE REACHED AGE 62 AND ARE FULLY RETIRED OR ARE YOUNGER THAN AGE 62 BUT FULLY RETIRED. IF LICENSED THE MEMBER HAS FULL VOTING PRIVILEGES.

SECTION 3: APPLICATION FOR MEMBERSHIP. AN APPLICATION FORM SUPPLIED BY THE CLUB MEMBERSHIP COORDINATOR SHALL BE FILLED OUT BY THE APPLICANT. IT SHALL STATE THE APPLICANT'S NAME, ADDRESS, TELEPHONE NUMBER, AND OTHER SUCH INFORMATION DEEMED NECESSARY BY THE BOARD OF DIRECTORS. THE APPLICANT MUST PROVIDE PROOF OF HIS OR HER AMATEUR RADIO LICENSE TO THE MEMBERSHIP COORDINATOR FOR FULL MEMBERSHIP. THE APPLICANT WILL BECOME A MEMBER AFTER FULL PAYMENT OF DUES TO THE CLUB TREASURER.

SECTION 4: TERMINATION OF MEMBERSHIP. MEMBERSHIP SHALL BE TERMINATED BY DEATH, VOLUNTARY WITHDRAWAL, REMOVAL FROM THE CLUB BY VOTE OR BY NON-PAYMENT OF DUES AFTER A TWO MONTH GRACE PERIOD. THEREAFTER, ALL RIGHTS OF A MEMBER IN THE CLUB OR IN ITS PROPERTY SHALL CEASE. NO MEMBER MAY TRANSFER HIS OR HER MEMBERSHIP OR ANY OTHER RIGHTS ARISING THEREFROM.

SECTION 5: CHARTER MEMBERSHIP. CHARTER MEMBERSHIP IS HEREBY GRANTED TO THE FOLLOWING MEMBERS IN GOOD STANDING ON THE DATE OF ACCEPTANCE AND ESTABLISHMENT OF THE FOX CITIES AMATEUR RADIO CLUB, OCTOBER 21, 1985. THEIR NAMES SHALL CONTINUE TO BE INCLUDED IN THESE BYLAWS TO RECOGNIZE THEIR DEDICATION TO THE AMATEUR RADIO COMMUNITY OF THIS LOCAL AREA. CHARTER MEMBERS SHALL NEVER BE DENIED MEMBERSHIP IN THIS CLUB AND SECTION 5 OF ARTICLE I OF THESE BYLAWS SHALL NOT BE AMENDED, REPEALED, OR REMOVED.

FOX CITIES AMATEUR RADIO CLUB  
CHARTER MEMBERS

BAKER, DON NB9J  
BANKS, GARY N9ER  
BIGELOW, JACK KA9JOL  
BORREE, BOB WD9CYX  
CLUSEN, JERRY N9AYN  
DE GROOT, DAN N9DCW  
FLENZ, MIKE WB9ANR  
HOYER, ROY WB9QKW  
KIMBALL, DAVE KA9NNI  
KOSIOREK, RICK N9ALF  
MEAD, MAURY W9FBC  
MICHEL, JOAN WD9YDT  
O'KANE, BILL WD9HLN  
PICKETT, BRUCE K9VSY  
RONK, BOB KB9IE  
SCHREIBER, KATHY KA9JDV  
SHEETZ JIM K9OQO  
THORNE, BOB K9DAF  
THORNE, TONY KA9HYD  
VAN RYZIN, GARY KB9XG  
VAN DER BURGT, JAY KA9MSR  
WEYENBERG, MARK WB9CQG  
YOST, DONALD WD9GOR

BALLINGER, RALPH N9ECS  
BAYER, DAN WB9QFX  
BOLAND, DAVID W9NWX  
BORREE, HELEN WD9CYW  
CROY, GEORGE W9MDP  
FAFNIS, RON WD9DFH  
HEWITT, VIRGINIA N9CSG  
KEATING, GARY ND9Z  
KIRSLING, DAVE KD9GM  
LOEHNING, DICK N9ACP  
MICHEL, MARK W9OP  
NEILING, TOM KA9QKD  
PARDEE, LESTER KA9MPP  
ROLL, DICK W9TA  
SALER, JAMES NK9D  
SCHREIBER, RON KA9JDU  
SEIBERS, LARRY KD9IA  
THORNE, KAREN WB9ZNA  
VAN DYN HOVEN, GUS K9GXR  
VAN DER BURGT, ADE K9DHR  
WEINGARTNER, AL KA9RKV  
WICKERT, KEITH W9DKY  
ZUIKER, PAUL KA9GOU



ARTICLE II (MEETINGS OF MEMBERS)

SECTION 1: REGULAR MEETINGS. REGULAR MEETINGS OF THE MEMBERSHIP SHALL BE HELD THE THIRD MONDAY OF THE MONTH, AT A LOCATION DESIGNATED BY THE BOARD. DATE AND LOCATION MAY BE CHANGED BY THE BOARD OF DIRECTORS WITH ADVANCE NOTICE TO THE MEMBERSHIP. THE REGULAR MEETINGS AND/OR CHANGES SHALL BE ANNOUNCED IN THE CLUB NEWSLETTER.

SECTION 2: ANNUAL MEETING. AN ANNUAL MEETING FOR THE PURPOSE OF ELECTION OF DIRECTORS, TO RECEIVE REPORTS OF COMMITTEES ON ACTIVITIES AND FINANCES, AND TO TRANSACT OTHER NECESSARY CLUB BUSINESS SHALL BE HELD DURING THE MONTH OF MAY AT A PLACE DESIGNATED BY THE BOARD OF DIRECTORS EACH YEAR.

SECTION 3: SPECIAL MEETINGS. SPECIAL MEETINGS OF THE MEMBERS MAY BE CALLED BY THE PRESIDENT OR THE BOARD OF DIRECTORS AND SHALL ALWAYS BE CALLED BY THE PRESIDENT UPON THE WRITTEN REQUEST OF TEN MEMBERS OF THE CLUB ENTITLED TO VOTE AT SUCH SPECIAL MEETINGS.

SECTION 4: QUORUM. AT ANY AND ALL MEETINGS OF THE CLUB, 25 PERCENT OF THE VOTING MEMBERSHIP SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF BUSINESS. WHENEVER A QUORUM IS NOT PRESENT, THE PRESIDENT OR OTHER PRESIDING OFFICER MAY ADJOURN THE MEETING TO A FUTURE DATE WITHOUT FURTHER NOTICE. A MAJORITY OF THE VOTES ENTITLED TO BE CAST BY THE MEMBERS PRESENT AT A MEETING AT WHICH A QUORUM IS PRESENT SHALL BE NECESSARY FOR THE ADOPTION OF ANY MATTER VOTED UPON BY THE MEMBERS.

ARTICLE III (BOARD OF DIRECTORS)

SECTION 1: THE AFFAIRS OF THE CLUB SHALL BE MANAGED BY A BOARD OF DIRECTORS CONSISTING OF EIGHT OFFICERS: A PRESIDENT, A VICE-PRESIDENT, A TREASURER, A SECRETARY, A MEMBERSHIP COORDINATOR, AND THREE MEMBERS AT LARGE. ALL DIRECTORS SHALL HOLD A CURRENT AMATEUR RADIO LICENSE, BE A VOTING MEMBER OF THE CLUB IN GOOD STANDING, AND SHALL SERVE WITHOUT COMPENSATION.

SECTION 2: ELECTIONS OF DIRECTORS. A LIST OF PROSPECTIVE DIRECTORS SHALL BE SUBMITTED TO THE MEMBERSHIP IN THE MONTH OF APRIL BY A NOMINATING COMMITTEE OR BY THE BOARD OF DIRECTORS. THE LIST WILL BE VOTED UPON DURING THE MONTH OF MAY BY THE MEMBERSHIP. THE NEW BOARD OF DIRECTORS SHALL ASSUME OFFICE AT THE END OF THE MAY MEETING. THE BOARD OF DIRECTORS SHALL BE ELECTED FOR A TERM OF TWO YEARS. THEIR TERMS OF OFFICE SHALL BE STAGGERED WITH THE PRESIDENT, SECRETARY AND MEMBERSHIP COORDINATOR BEING ELECTED ONE YEAR AND THE VICE-PRESIDENT AND TREASURER BEING ELECTED IN THE FOLLOWING YEAR. THE OFFICERS ELECTED EACH YEAR SHALL BE ELECTED BY A MAJORITY VOTE OF THE MEMBERS PRESENT AND SUBSEQUENT BALLOTS SHALL BE CAST UNTIL A SUFFICIENT NUMBER OF DIRECTORS ARE ELECTED.

SECTION 3: APPOINTMENTS. THE BOARD OF DIRECTORS SHALL HAVE THE APPOINTMENT POWER TO FILL UNEXPIRED TERMS OF DIRECTORS. A TWO-THIRDS VOTE OF THE BOARD SHALL BE REQUIRED TO FILL THE UNEXPIRED TERM OF A DIRECTOR.

SECTION 4: POWERS. THE BOARD OF DIRECTORS SHALL HAVE THE POWER TO SUGGEST CHANGES IN THE BYLAWS. BYLAWS MAY ONLY BE ADOPTED, AMENDED OR REPEALED BY THE AFFIRMATIVE VOTE OF TWO-THIRDS OF THE MEMBERSHIP PRESENT AT A MEETING. SEE ARTICLE II, SECTION 4 (QUORUM).

SECTION 5: MEETINGS. THE DIRECTORS SHALL HOLD A BOARD OF DIRECTORS MEETING AT LEAST EVERY OTHER MONTH DURING A FISCAL YEAR (I.E. MAY TO JUNE). SPECIAL MEETINGS OF THE BOARD MAY BE HELD AT ANY TIME UPON THE CALL OF THE PRESIDENT, VICE PRESIDENT, OR ANY THREE DIRECTORS.

SECTION 6: IN ADDITION TO THE PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER, AND MEMBERSHIP COODINATOR, THREE ADDITIONAL MEMBERS AT LARGE WILL BE PART OF THE BOARD OF DIRECTORS. THEY WILL BE ELECTED AT THE ANNUAL MEETING AND WILL SERVE FOR A TERM OF ONE YEAR. THEY WILL ATTEND THE SCHEDULED BOARD OF DIRECTORS MEETINGS AND WILL BE VOTING MEMBERS.



ARTICLE IV (DUES)

SECTION 1: DUES. REGULAR ANNUAL DUES OF EACH MEMBER SHALL BE AS FOLLOWS:

FULL MEMBERSHIP: \$15.00 PER YEAR - LICENSED MEMBER (ONE REQUIRED PER FAMILY).

ASSOCIATE MEMBERSHIP: \$15.00 PER YEAR.

HONORARY MEMBERSHIP: NO CHARGE AND ALL PRIVILEGES.

FAMILY MEMBERSHIP: \$5.00 PER YEAR FOR EACH ADDITIONAL FAMILY MEMBER RESIDING AT THE SAME ADDRESS.

STUDENT MEMBERSHIP: \$10.00 PER YEAR (FULL-TIME STUDENT).

RETIRED MEMBERSHIP: \$10.00 PER YEAR.

DUES SHALL BE USED FOR THE PURPOSE OF PROVIDING FUNDS FOR CURRENT EXPENSES. DUES ARE DUE AND PAYABLE ON THE MONTH OF INITIAL MEMBERSHIP EACH YEAR. NONPAYMENT OF DUES OR ASSESSMENTS SHALL BE CAUSE FOR REMOVAL FROM MEMBERSHIP WITHIN THE DISCRETION OF THE BOARD OF DIRECTORS. DUES ARE PROVIDED WITH A TWO-MONTH GRACE PERIOD. RENEWAL REMINDERS ARE NOT PROVIDED.

SEE ARTICLE I (MEMBERSHIP) FOR ADDITIONAL DUES INFORMATION.

SECTION 2: INDEBTEDNESS. THE CLUB SHALL NOT OBLIGATE ITSELF TO ANY FINANCIAL INDEBTEDNESS.

SECTION 3: DUES STRUCTURE. THE CLUB MAY CHANGE THE DUES STRUCTURE AT ANY TIME DURING THE YEAR IF SO NEEDED TO SUPPORT THE CLUB.

ARTICLE V (OFFICERS)

SECTION 1: PRESIDENT. THE PRESIDENT SHALL PRESIDE AT ALL MEETINGS OF THE MEMBERS AND BOARD OF DIRECTORS AND CONDUCT THE SAME ACCORDING TO THE BYLAWS. HE OR SHE MAY SET UP VARIOUS COMMITTEES SUCH AS TVI/RFI, PUBLICITY, NOMINATING, ETC.

SECTION 2: VICE PRESIDENT. THE VICE PRESIDENT SHALL ASSUME ALL THE DUTIES OF THE PRESIDENT IN THE ABSENCE OF THE LATTER. HE OR SHE SHALL ALSO ASSUME THE DUTIES OF STATION MANAGER AND BE CUSTODIAN OF ALL CLUB PROPERTY AND MAINTAIN AN INVENTORY THEREOF. IT IS HIS OR HER DUTY TO MAINTAIN THE INTEGRITY OF THE CLUB LICENSE AND NOT ALLOW IT TO LAPSE. HE OR SHE WILL COORDINATE ALL CLUB NONEMERGENCY COMMUNICATIONS, SUCH AS REQUESTS FOR PARADES, WALK-A-THONS, ETC.

SECTION 3: SECRETARY. THE SECRETARY SHALL KEEP A RECORD OF ALL PROCEEDINGS OF ALL MEETINGS OF THE MEMBERS. THE SECRETARY SHALL READ COMMUNICATIONS THAT ARE RECEIVED. THE SECRETARY SHALL PUBLISH AND EDIT THE CLUB NEWSLETTER AND MAIL SAID NEWSLETTER EACH MONTH TO THE MEMBERSHIP. THE SECRETARY SHALL, AT THE EXPIRATION OF HIS OR HER TERM OF OFFICE TURN OVER ALL BOOKS AND/OR RECORDS OF THE CLUB TO THE NEW SECRETARY.

SECTION 4: TREASURER. THE TREASURER SHALL KEEP CORRECT AND COMPLETE BOOKS OF THE ACCOUNTS OF THE CLUB. HE OR SHE SHALL RECEIVE AND GIVE RECEIPTS FOR MONIES PAID TO THE CLUB AND SHALL KEEP AN ACCURATE ACCOUNT OF ALL MONIES RECEIVED AND EXPENDED. HE OR SHE SHALL NOT PAY BILLS OR MAKE EXPENDITURES WITHOUT PROPER AUTHORIZATION BY A VOTE OF THE MEMBERSHIP OR THE BOARD OF DIRECTORS. AT EACH REGULAR MEETING HE OR SHE WILL KEEP THE MEMBERSHIP ADVISED OF THE FINANCIAL STATE OF THE CLUB. AT THE END OF THE FISCAL YEAR (MAY OF EACH YEAR) HE/SHE SHALL SUBMIT AN ITEMIZED STATEMENT OF DISBURSEMENTS AND RECEIPTS. UPON EXPIRATION OF THE TERM OF OFFICE THE TREASURER SHALL TURN OVER ALL BOOKS, RECORDS AND THE LIKE TO HIS OR HER SUCCESSOR.

SECTION 5: MEMBERSHIP COORDINATOR. THE MEMBERSHIP COORDINATOR SHALL MAINTAIN A CURRENT LISTING OF ALL MEMBERS OF THE CLUB. HE OR SHE WILL DISTRIBUTE AND RECEIVE ALL OF THE CLUB MEMBERSHIP APPLICATIONS. HE OR SHE WILL PROVIDE THE CLUB SECRETARY WITH A MEMBERSHIP ROSTER FOR PUBLICATION IN THE CLUB NEWSLETTER AT LEAST EVERY OTHER MONTH. HE OR SHE WILL PROVIDE THE TREASURER WITH AN ACCURATE AND UPDATED LIST OF THE MEMBERSHIP (MONTHLY) IN AN EFFORT TO AID THE TREASURER IN THOSE DUTIES. HE OR SHE WILL DO EVERYTHING POSSIBLE TO ENCOURAGE MEMBERSHIP TO THIS CLUB.

SECTION 6: IN THE SPIRIT OF THE CLUB'S PURPOSE, THE DON BAKER MEMORIAL (HAM OF THE YEAR) AWARD RECIPIENT SHALL BE SELECTED BY A COMMITTEE MADE UP OF THE PAST HAM OF THE YEAR WINNERS AND ONE OTHER PERSON SELECTED BY THE BOARD OF DIRECTORS. THE SELECTION WILL TAKE PLACE DURING THE MONTH OF DECEMBER AND THE AWARD IS TO BE PRESENTED AT THE ANNUAL DINNER AND AWARDS BANQUET.

SECTION 7: A MEMBERSHIP VOTE SHALL BE TAKEN AT THE DECEMBER MEETING TO DECIDE WHETHER OR NOT THE CLUB WILL SPONSOR A HAMFEST. IF THE VOTE IS AFFIRMATIVE, A HAMFEST CHAIRPERSON WILL BE ELECTED.

HAMFEST CHAIRPERSON: THE HAMFEST CHAIRPERSON SHALL BE ELECTED BY THE GENERAL MEMBERSHIP AT THE DECEMBER MEETING. THE CHAIRPERSON SHALL ASSEMBLE THE HAMFEST COMMITTEE FOR THE FOLLOWING YEAR, WHICH SHALL ASSUME THE PRIMARY RESPONSIBILITY OF SETTING UP AND RUNNING THE HAMFEST. THE CHAIRPERSON SHALL MAKE SURE THAT A SUITABLE HALL IS RENTED, TICKETS ARE PRINTED, AND RAFFLE PERMIT IS OBTAINED, AS WELL AS HANDLING ALL OTHER DETAILS OF THE HAMFEST. COMPLETE FINANCIAL RECORDS SHALL BE MAINTAINED AND FORWARDED TO THE BOARD OF DIRECTORS WHICH WILL PRESENT THEM TO THE GENERAL MEMBERSHIP AT A CLUB MEETING NO LATER THAN TWO MONTHS FOLLOWING THE HAMFEST.

THE TERM OF THE HAMFEST CHAIRPERSON SHALL BE FOR ONE YEAR. THE CHAIRPERSON MAY SEEK SUCCESSIVE TERMS.

BYLAWS (FCARC) REVISION 5/95

GRAMMATICAL AND PUNCTUATIONAL CHANGES MADE 5/97

- - - - - NO ADDITIONAL BYLAWS BEYOND THIS POINT- - - - -